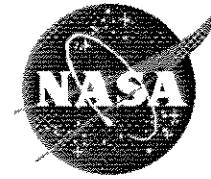


National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, Maryland
20771



14 June, 2011

Reply to Attn of: 210.M

TO: All Prospective Offerors

SUBJECT: Request for Proposal (RFP- NNG346309R) for Safety and Mission Assurance Services (SMAS)

You are invited to submit a proposal for NASA/Goddard Space Flight Center's (GSFC) Safety and Mission Assurance Services (SMAS) solicitation. The principal purpose of this requirement is to support Safety and Mission Assurance Directorate's "core" component (CLIN1) and "non-core" component (CLIN 2) work as it relates to GSFC mission support for projects, instruments and spacecraft. The "core" work consists of performing the SMA functions as approved by Work Authorization Plans (WAPs). The contractor shall also perform "non-core" work authorized by the issuance of individual Task Orders. The "non-core" work, in addition to SMA functions, consists of unique technical assessments, reviews, or efforts such as: anomaly resolution; research; special studies; new or other unique projects; or other selected SMA efforts unrelated to a nominal mission life cycle.

This procurement is a small business set-aside. The NAICS code is 541712, Size Standard 1,000 employees. This competitive procurement will result in a hybrid Cost-Plus-Fixed-Fee (CPFF) Contract with Indefinite Delivery Indefinite Quantity (IDIQ) component. The Period of Performance/Effective Ordering Period is a 3-year base, and two 1-year options.

All documents related to this procurement, including this letter, the solicitation, attachments, exhibits, and any amendments will be attainable electronically from the World Wide Web through FedBizOpps at: <https://www.fbo.gov/>. Other documents such as Industry Day can be seen at the SMAS Library website: <http://sma.gsfc.nasa.gov/smas/>. Offerors are requested to periodically monitor the website for any potential updates.

NASA appreciates the comments received in response to the release of the draft solicitation. These comments resulted in improvements to both the quality and the content of the RFP. Offerors should review the RFP in its entirety.

This RFP does not commit NASA/GSFC to pay any proposal preparation costs, nor does it obligate NASA/GSFC to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Proposals submitted in response to this RFP shall be submitted by **15 July 2011, at 2:00 pm Eastern Standard Time**. Proposals received after this time will be treated as late in accordance with Federal Acquisition Regulation (FAR) 52.215-1 entitled, "Instructions to Offers-Competitive Acquisitions". Your proposal must be signed by an official authorized to bind the company. It is

requested that the proposal offer have an acceptance period of not less than 240 days. However, a different validity period may be proposed by the Offeror.

Offerors who intend to submit a proposal in response to this RFP are requested to notify NASA of your company's intention to submit a proposal within 14 days of the due date of proposals so that we may appropriately plan resources for the proposal evaluation phase.

The Government has revised H.5 to clarify the Contractor and 1st Tier subcontractors under the terms of the contract.

Below is a list of the Source Selection Authority (SSA) and voting members along with their associated NASA GSFC organizational codes, for the Source Evaluation Board (SEB). The names provided are for informational purposes only and other than the Contracting Officer, David L. Boon, these individuals should not be contacted regarding the SMAS procurement. The Government reserves the right to change personnel associated with this procurement at its discretion.

SSA

Judith N. Bruner, Code 300

Voting Members

Sharon Straka, SEB Chair, Code 546

David L. Boon, Code 210

Karen Fisher, Code 320

Robert Sticka, Code 324

Reginald Eason, Code 460

Offerors are reminded that a "Blackout" memo was distributed to all GSFC personnel involved in the SMAS solicitation concurrently with the release of the Final RFP to industry. Therefore, all communications pertaining to this procurement shall be directed to the Contracting Officer listed below. Offerors are encouraged to submit all questions pertaining to the RFP to the Contracting Officer in writing, by mail, or electronically no later than 14 working days prior to the closing date of the solicitation.

If you have any questions regarding this RFP, please contact the undersigned via e-mail at David.L.Boon@nasa.gov

A handwritten signature in black ink, appearing to read 'David L. Boon', is written over a large, faint, circular watermark or background mark.

David L. Boon
Contracting Officer